

INJ BUSINESS SCHOOL, GREATER NOIDA

Mandatory Disclosure for

POST GRADUATE DIPLOMA IN MANAGEMENT

I	Name of the Institution	INJ Business School 10, Knowledge Park-III Institutional Area, Greater Noida- 201306 Tele : 0120 – 2323901-4, Fax : 0120-2323905 Email : injbusinessschool@yahoo.com
II	Name & Address of the Director	Dr. B.B. Das INJ Business School 10, Knowledge Park – III, Institutional Area, Gr. Noida - 201306

III. GOVERNANCE

(a).	Members of the Board and their brief background	Annexure - 1
(b)	Members of Academic Advisory Body	Annexure - 2
(c)	Frequency of the Board Meeting and Academic Advisory Body	Twice in a year
(d)	Organizational Chart and process	Annexure - 3
(e)	Nature and Extent of involvement of faculty and students in academic affairs/improvements.	Democratic style of management is there and there is a committee, which meets quarterly to discuss academic affairs of the institute and suggest the improvements for the betterment of college.

IV. PROGRAMMES

(a)	Name of the programme (Full time) approved by the AICTE	PGDM
(b)	Name of the programmes (Part Time) approved by the AICTE	NA
(c)	Name and duration of programme, if any, not approved by AICTE and being run in the same campus	NA
(d)	For each programme the following details are to be given- i) Name ii) Number of seats iii) Duration iv) Cut off mark for admission during the last 2 yrs. v) Fee vi) Placement Facilities vii) Campus placement in last two yrs. With minimum salary, maximum salary and average salary.	PGDM 120 2 yrs. Admissions are made on merit from the list of MAT students. Rs.1.80 Lacs per annum Placement & Training Cell is established. Annexure 4

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(e)	Name and duration of programme having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.	NA
(f)	Details of the Foreign Institution/University i) Name of the University/Institution ii) Address iii) Website iv) Is the Institution/University Accredited in its Home Country? v) Ranking of the Institution/University in the Home Country vi) Whether the degree offered is equivalent to an Indian degree?	NA
	If yes, the name of the agency which has approved, if no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country	
	i) Nature of Collaboration	NA
	ii) Conditions of Collaboration	NA
	iii) Complete details of payment a student has to make to get the full benefits of collaboration	NA
(g)	For each Collaborative/affiliated programme give the following i) Programme Focus ii) Number of seats iii) Admission Procedure iv) Fee v) Placement Facility vi) Placement records for last two years with minimum salary, maximum salary and average salary.	NA
(h)	Whether the collaborative programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16 th May 2005.	NA

V. FACULTY

(a)	Number of faculty members i) Permanent faculty ii) Visiting faculty iii) Adjunct faculty iv) Guest faculty	12 Regular guest lecturers by experts from Industry and corporate world are arranged
(b)	Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.	Annexure 5

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(c)	Number of faculty employed and left during the last two years	Left : 03 Employed : 07
(d)	Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.	Annexure 6
(e)	Whether student assessment of faculty is in force.	Yes

VI. FEE

(a)	Details of fee, as approved by State Fee Committee, for the Institution	NA
(b)	Time schedule for payment of fee for the entire programme	Annually and in some cases installment from economically weak students
(c)	Fee waivers granted with amount and name of students.	-
(d)	Number of scholarship offered by the institute with the name of students, duration and amount	Provisions are made to start Scholarship for outstanding and brilliant students. List of students attached
(e)	Criteria for fee waivers/scholarship.	Merit based Scholarship to the students based on performance in academic examinations, their participation in various activities, discipline in the Institute and attendances.
(f)	Estimated cost of Boarding and Lodging in Hostels	Hostels are proposed to be built up in campus soon, however off campus hostels are available @Rs.50000/- P.A. for boarding & lodging..

VII. ADMISSIONS

(a)	Number of Seats sanctioned with the year of approval	Seats 120, year of approval 2009-10
(b)	Number of students admitted under various categories each year in the last two years.	11 students during first year 2007-08, + 20 students transferred from New Delhi & 60 students for year 2008-09
(c)	Number of applications received during last two years.	307 applications received during last two years

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VIII. ADMISSION PROCEDURE

(a)	Mention the admission test being followed, name and address of the Test Agency and its URL (website).	Students are admitted on the basis of merit of MAT examination conducted by AIMA. Website of AIMA: www.aima-ind.org
(b)	Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests/University test)	All the seats are filled through the entrance test conducted by MAT followed by Group Discussion and Personal Interview by the Institute. Institute has not specified a quota for each test but emphasis is on students who have good subject knowledge and good communication with good personality and having desire & attitude to learn management.
(c)	<p>Calendar</p> <p>i) Last date for request for applications</p> <p>ii) Last date for submission of application</p> <p>iii) Dates for Group Discussion (GD) interviews</p> <p>iv) Dates for announcing final results.</p> <p>v) Release of admission list (main list and waiting list should be announced on the same day)</p> <p>vi) Date for acceptance by the candidate (time given should in no case be less than 15 days)</p> <p>vii) Last date for closing of admission</p> <p>viii) Starting of the Academic session</p> <p>The waiting list should be activated only on the expiry of date of main list.</p> <p>ix) The policy of refund of the fee, in case of withdrawal, should be clearly notified.</p>	<p>The admissions are made on the basis of merit of MAT / CAT examinations. The advertisements are given in National News papers for GD&PI. The result of successful candidates are announced very next day and they are issued with admission letters for depositing their fees. They are given 10-15 days time to deposit their fees.</p> <p>During the current session the classes started from 17th July 2009.</p> <p>Due to any reason, if any candidates withdrawal his admission from Institute, the fee is refunded as per rule of AICTE.</p>

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

(a)	Describe each criteria with its respective weightages i.e. admission Test, GD, Interview etc.	<table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">All India Entrance Test:</td> <td style="text-align: right;">40%</td> </tr> <tr> <td style="padding-right: 20px;">Academics :</td> <td style="text-align: right;">20%</td> </tr> <tr> <td style="padding-right: 20px;">GD Score :</td> <td style="text-align: right;">20%</td> </tr> <tr> <td style="padding-right: 20px;">Interview Score :</td> <td style="text-align: right;">20%</td> </tr> <tr> <td style="padding-right: 20px;"></td> <td style="text-align: right;">100%</td> </tr> </table>	All India Entrance Test:	40%	Academics :	20%	GD Score :	20%	Interview Score :	20%		100%
All India Entrance Test:	40%											
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Interview Score :	20%											
	100%											
(b)	Mention the minimum level of acceptance, if any, for any criteria.	A Bachelor's degree in any discipline under 10+2+3 system as recognized by UGC. Candidates appearing in the final examination of Bachelor's degree are also eligible to apply.										

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(c)	Mention the cut-off levels of percentage and percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview.	<ul style="list-style-type: none"> • The list of candidates called for GD and Interview is prepared on the basis of entrance test scores • For final selection, the list is prepared on the basis of weightages given above
(d)	Mention last two years cut-off percentage and percentile (section-wise and/or total as the case may be) of the candidates called for GD/Interview.	
(e)	Display marks scored in Test, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.	Annexure 7
X	Downloadable application form, with online submission possibilities.	Yes, application can be downloaded from website. www.injbs.org
XI	List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.	Annexure 7
XII	<p>i) Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit).</p> <p>ii) Attributes for evaluation in GD/Interview.</p>	<p>Attributes for evaluation in GD & Interview are as under:</p> <p>For Group Discussion</p> <ol style="list-style-type: none"> 1. Knowledge 2. Team Skills. 3. Leadership Quality 4. Language & Diction 5. Etiquettes <p>For Interview</p> <ol style="list-style-type: none"> 1. Attitude 2. Focus 3. Knowledge 4. Communication 5. Personality

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XIII	<p>i) Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)</p> <p>ii) Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.</p> <p>iii) List of candidates who have been offered admission in each category.</p> <p>iv) Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.</p> <p>v) List of the candidates who joined within the date vacancy position in each category before operation of waiting list.</p>	<p>Annexure 8</p> <p>Annexure 7</p> <p>Annexure 9</p> <p>Annexure 10</p>
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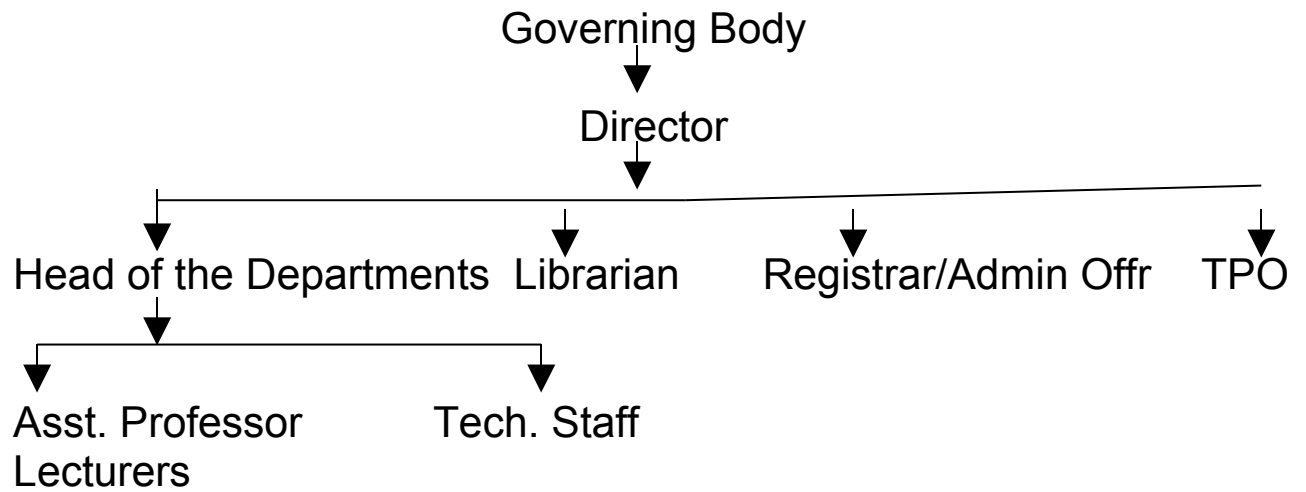
Members of Governing Body

1. Shri Dinesh Rai, IAS, Secretary, Ministry of Micro Small & Medium Enterprises
2. Regional Officer, AICTE, Kanpur (UP)
3. Shri R.K. Gupta, Managing Director, ATL, Noida
4. Shri Vimal Kumar Jain Businessman
5. Smt Rekha Jain Social Worker
6. Shri Sunil Kumar Jain Businessman
7. Dr. Atul K. Jain Educationist \
8. Dr. BB Das Director, INJ Business School, Gr. Noida

Members of Academic Advisory Board

1. Prof. RBL Goswami - Former Vice Chancellor of Meerut University Meerut.
2. Prof. AK Khare -Former Pro. Vice Chancellor of UP Technical University Lucknow
3. Dr. Haribansh Chaturvedi - Director, BIMTECH, Gr. Noida
4. Prof. Lallan Prasad - Former HOD & Dean
Dept of Business Economic, University of Delhi
5. Mr. NPS Rana - Vice President, Motherson Sumi Systems Ltd
6. Dr BB Das - Director, INJ Business School, Gr. Noida

Organizational Chart



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Annexure 5

DETAILS OF FACULTY

S.No.	Name (s) of the Teaching Faculty	(Lecturer/ Asst. Professor/ Professor) Designation	Qualifications with field of specialization with class / division of passing			Date of Birth	c) Research (b) Industry (a) Teaching Experience			Date of Joining the Institution
			UG	PG	Doctorate		a	b	c	
01	Dr. BB Das	Director			PhD	08/05/46	15	08	10	13/07/09
02	Dr. NP Sharma	Prof.		MCom	PhD	20/07/56	27	-	-	26/10/07
03	Mr. Prashant Rastogi	Asst. Prof.	-	PGDM, MBA	Pursuing	28/01/76	12	-	-	14/09/07
04	Dr. Vikas Gupta	Asst. Prof.	-	MBA	PhD	12/09/77	01	-	-	01/11/08
05	Ms. Pragya Manglik	Sr. Lecturer	-	MBA	Pursuing	01/11/80	05	-	-	30/07/07
06	Ms. Isha Chaudhry	Lecturer	-	MBA	Pursuing	21/09/84	02	-	-	30/07/07
07	Mr. Achal Prasad	Lecturer	-	MBA	-	16/02/83	01	-	-	09/06/08
08	Mr. Avijit Kr. Dey	Lecturer	-	PGDM	Thesis Submitted	24/11/78	01	01	-	18/02/09
09	Mr. Argha Chatterjee	Lecturer	-	MBA		24/06/82	01	03	-	05/01/09
10	Ms. Kavaljit Kour	Lecturer	-	MBA,	-	22/11/69	09	03	-	09/07/09
11	Ms. Abhilasha Gupta	Lecturer	-	MBA		23/10/84	01	-	-	15/09/09
12	Mr. Gaurav Vashisth	Lecturer	-	MBA	-	12/03/83	01	04	-	06/07/09

